

## **CT6835 – PROVISION OF TRAFFIC MANAGEMENT SERVICES**

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Report Author: Executive Officer Infrastructure Maintenance  
Responsible Officer: Director Built Environment & Infrastructure  
Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

This item is to be considered at a Council meeting that is open to the public.

Confidential information is contained in Attachment 1. This information relates to contractual matters and contains commercially sensitive information including, but not limited to, the name of tendering parties, the evaluation panel members, the tendered prices, and the evaluation of the tenders received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachment to this report could be prejudicial to the interests of the Council or other parties. If discussion of this information is required, the Council is recommended to resolve that the item be deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1)(g)(i)(g)(ii) of the Local Government Act 2020.

This report seeks Council approval to award a contract that complies with the Section 108 of the Local Government Act 2020.

### **SUMMARY**

This report summarises the evaluation process and seeks Council approval for three tenderers to be accepted onto a panel of providers for the Provision of Traffic Management Services. The management of traffic by contractors is an essential for delivering works on Council's infrastructure.

The key objectives of the services are:

- The control of vehicular and pedestrian traffic at worksites to provide a safe working environment for maintenance and construction personnel.
- To provide for the safe movement of vehicular and pedestrian traffic at worksites.

The initial contract term is for three years, with the option to extend the contract for two additional terms of two years each.

The recommendation in this report has been formally endorsed by the evaluation panel.

## RECOMMENDATION

### *That:*

1. ***Council approve the following providers be accepted onto a panel of providers for CT6835 Provision of Traffic Management Services for an initial period of three (3) years with two (2) extension options of a further two (2) years:***
  - (a) ***Platinum Traffic Management Pty Ltd (ABN: 47 644 760 878)***
  - (b) ***Prestige Paving Pty Ltd (ABN: 84 140 970 912)***
  - (c) ***The Trustee for Supersealing Unit Trust. (trading as Supersealing) (ABN: 22 868 781 289)***
2. ***The Director of Built Environment & Infrastructure be delegated authority to extend the contract term by two periods of two years each.***
3. ***The contract documents be signed.***
4. ***The confidential attachment to this report remain confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.***

## RELATED COUNCIL DECISIONS

Not applicable

## DISCUSSION

### ***Purpose***

To seek Council approval to enter into contracts for the Provision of Traffic Management Services under contract CT6835 with the recommended tenderers in this report.

### ***Background***

The objective of this contract is to ensure that Council has a panel of contractors capable of carrying out traffic management services. The services area an essential element of delivering works on Council's infrastructure and include:

- The control of vehicular and pedestrian traffic at worksites to provide a safe working environment for maintenance and construction personnel.
- To provide for the safe movement of vehicular and pedestrian traffic at worksites.

The initial contract term is for three years, with the option to extend the contract for two additional terms of two years each.

This tender process has been carried out in accordance with the requirements of Council's procurement policy.

The procurement route for this tender was a single stage competitive open tender. An advertisement calling for tenders was placed in The Age newspaper on Saturday 29 April 2023. Tenders closed on 25 May 2023 and nine submissions were received.

Tenders were assessed for conformity with the tender documents and no tenders were eliminated from further evaluation due to non-conformances. The Evaluation Panel scored tenders against pre-established evaluation criteria. A summary of the mandatory requirements and evaluation criteria is as follows:

Mandatory Requirements:

- Is an acceptable legal entity
- Has met the insurance requirements
- Will be compliant with Rapid Global prior to Contract Award
- Tender has been received in full prior to tender closing time
- Lodged in electronic form using Council’s e-tendering portal.

Evaluation Criteria:

Evaluation Criteria	Weighting
<b>Price (Schedule of Rates)</b>	<b>40%</b>
<b>Capability &amp; Capacity</b> <ul style="list-style-type: none"> <li>• VicRoads Pre-Qualification</li> <li>• Company Overview</li> <li>• Key Personnel</li> <li>• Similar Projects</li> <li>• Risk Identification &amp; Mitigation</li> </ul>	<b>35%</b>
<b>Timeframes</b> <ul style="list-style-type: none"> <li>• Bookings</li> </ul>	<b>15%</b>
<b>Commitment to Quality &amp; Sustainability</b> <ul style="list-style-type: none"> <li>• Local Employment / Community Benefit</li> <li>• Social Sustainability</li> <li>• Environmental &amp; Quality Systems</li> </ul>	<b>10%</b>

***Options considered***

The Panel Contract services is considered complimentary to existing in-house service arrangements.

### ***Recommended option and justification***

Following the evaluation process, the evaluation panel are unanimous in their decision to recommend the following providers be accepted onto a panel of providers for CT6835 Provision of Traffic Management Services:

- *Platinum Traffic Management Pty Ltd*
- *Prestige Paving Pty Ltd*
- *The Trustee for Supersealing Unit Trust. (trading as Supersealing).*

A detailed breakdown of the evaluation process is provided within the Confidential Attachment to this report.

### **FINANCIAL ANALYSIS**

The budget for Traffic Management services is an operational budget item. The budget has been set at \$481,750.00 for the 2023/2024 financial year.

Following the conclusion of the financial year the services and budget requirement will be reviewed and adjusted as necessary.

### **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objective(s) in the Council Plan: High Performing Organisation.

- An innovative, responsive organisation that listens and delivers quality, value for money services to our community.

### **RELEVANT LAW**

This report seeks Council approval to award a contract that complies with Section 108 of the Local Government Act 2020.

### **SUSTAINABILITY IMPLICATIONS**

Sustainability has been considered as part of the project specification and evaluation process. The tenderers have responded to sustainability implications satisfactorily.

### **COMMUNITY ENGAGEMENT**

Not applicable.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

Key staff members within Council were consulted about the content of the specifications and about the governance requirements for the tender evaluation process.

No collaboration with other Councils, Governments or statutory bodies was sought.

## **RISK ASSESSMENT**

A risk assessment for the project was developed and this has been considered as a part of the project design, contract terms and conditions and evaluation process.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Confidential Attachment - CT6835 - Provision of Traffic Management Services Evaluation Report