

## 14. DOCUMENTS FOR SIGNING AND SEALING

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Report Author: Governance Officer  
Responsible Officer: Director Corporate Services  
Ward(s) affected: (All Wards)

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*In accordance with Clause 87 of the Meeting Procedures and Use of Common Seal Local Law 2015, as prescribed by Section 14(2)(c) of the Local Government Act 2020.*

*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

### SUMMARY

It is requested that the following documents be signed and sealed:

**Letter Under Seal - Paulette Bisley**

**Letter Under Seal - Wanda McPherson**

Letters under seal have been prepared in recognition of Paulette Bisley and Wanda McPherson, who have resigned after more than 20 years of voluntary service with the Yarra Ranges Regional Museum Trust.

### RECOMMENDATION

***That the following listed documents be signed and sealed:***

***Letter Under Seal - Paulette Bisley***

***Letter Under Seal - Wanda McPherson***