

EOI7473 SPORTS & OPEN SPACE LIGHTING SPECIALIST PANEL

Report Author: Manager Recreation Parks & Facilities
Responsible Officer: Director Built Environment & Infrastructure
Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

Confidential Information is contained in Attachment 1 to the report. This information relates to contractual matters and contains commercially sensitive information including but not limited to, the name of tendering parties, the evaluation panel members, and the evaluation of the EOI submissions received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachments to this report could be prejudicial to the interests of the Council or other parties. If a discussion of any of this confidential information is required, the Council is recommended to resolve that item by having it deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1), g(i)g(ii) and 9(2) of the Local Government Act 2020.

SUMMARY

This report summarises the evaluation process and seeks Council approval for the establishment of a panel of pre-qualified Sports and Open Space Lighting specialists, to facilitate the efficient delivery of lighting projects.

This item has been included in the public agenda to facilitate openness and transparency in Council's decision making.

A confidential attachment has been included with the report which contains commercially sensitive information that is not to be disclosed whilst the meeting is open to the public.

RECOMMENDATION

That

1. ***Council appoint the following contractors to EOI7473 Sports & Open Space Lighting Specialists Panel (subject to the satisfactory compliance checks) for the initial period of 3 years:***
 - ***Commlec Services Pty. Ltd.***
 - ***Contek Constructions Pty. Ltd.***
 - ***Pulse Technical Services Pty Ltd T/As D&A Lighting Systems***
 - ***Eco Electrical Services Pty. Ltd. ATF Eco Electrical Services Trust***
 - ***Elec-Trix Contractors Pty Ltd T/As Tecoa Group***
 - ***Harris HMC Interiors Pty Ltd***
 - ***P & V Newell Electrical Contractors Pty Ltd***
 - ***Soccio Electrical Services Pty. Ltd.***
 - ***High Access Cabling Pty Ltd ATF HAC Trust***
 - ***Wallgates Pty. Ltd.***
 - ***Webb Australia Group (Vic) Pty Ltd***
2. ***The Director Built Environment and Infrastructure be delegated authority to extend the panel term by two (2) periods of two (2) years, a potential maximum contract period of seven (7) years.***
3. ***The Director Built Environment and Infrastructure be delegated authority to sign the deed and related documents.***
4. ***The confidential attachments to this report remain confidential indefinitely as they relate to matters specified under sections 3(1), (g)(ii) of the Local Government Act 2020.***

RELATED COUNCIL DECISIONS

EOI5902 – Sports Courts and Associated Infrastructure Specialist Panel appointed at a council meeting in September 2019

DISCUSSION

Purpose and Background

Council's commitment to providing quality, safe and compliant sports and open space lighting for use by the community requires the engagement of suitably qualified and experienced specialists to undertake capital works.

To achieve this, officers have sought expression of interest submissions for the establishment of a panel of pre-qualified Sports & Open Space Lighting Specialists. A summary of the evaluation process is included as Confidential Attachment 1.

An advertisement calling for Expressions of Interest (EOI) was placed in the Age newspaper on, Saturday 23 March 2024. The EOI closed on Wednesday 17 April and 16 submissions were received.

Options considered

The EOI process has been carried out in accordance with the requirements of Council's Procurement Policy. The evaluation panel scored all submissions against a pre-established evaluation criterion.

Subject to approval of the proposed pre-qualified panel, it is intended that officers will seek quotations from panel contractors for sport and open space lighting design and installation as and when funding allows.

By establishing a pre-qualified panel of contractors, the quotation process will be streamlined to ensure an efficient evaluation and award of projects. Contractors will be assessed on overall value they bring to Council across various criteria such as price, timeframes, resourcing, methodology, environmental sustainability and community benefit.

The initial term of the proposed panel will commence July 2024 for a period of three (3) years. Council may extend the panel for a further two (2) periods of two (2) years, at its own discretion.

Recommended option and justification

Following an extensive evaluation process, detailed in Confidential Attachment 1, the evaluation panel were unanimous in their decision. The evaluation panel request that Council adopts the recommendations within this report.

FINANCIAL ANALYSIS

The panel will be utilised for projects determined through Councils Capital Expenditure program.

The approved panel will allow for competitive quoting to help reduce costs and achieve the best outcomes for the Council.

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objectives in the Council Plan:

- Yarra Ranges Recreation and Open Space Strategy.
- Yarra Ranges Council Plan 2021-2025.

- Sports Lighting Priority Listing.
- State Community Sporting Facility Lighting Guide.

RELEVANT LAW

This report seeks Council's approval to award a Deed of Arrangement that complies with the Section 108 of the Local Government Act 2020.

SUSTAINABILITY IMPLICATIONS

Economic Implications

There are no direct economic impacts associated with this panel, however utilising this panel for these works will reduce the time taken in evaluating and appointing contractors, whilst still achieving best value.

The streamlining of the procurement process will also make it easier for contractors to respond, thus resulting in a more engaged and competitive supplier market.

Social Implications

The appointment of a panel of suitably qualified and experienced specialist contractors to undertake sports & open space lighting works will ensure that these assets are safe and compliant to the relevant sporting codes and standards.

Environmental Implications

Council will look favourable on contractors that implement sustainable practices Council will also look favourable on contractors proposing energy efficient LED products.

COMMUNITY ENGAGEMENT

There is no community engagement on appointment of establishing the panel however, all projects utilising this panel will go through community engagement as per usual requirements.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The evaluation panel was made up of internal staff across the Built Environment and Infrastructure Directorate. The panel will be set up so that it can be used across the whole directorate.

RISK ASSESSMENT

There are no significant risks involved in the appointment of the panel however, all projects utilising this panel will go through a risk assessment as per usual requirements.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. EO17473 Confidential Attachment to the Council Report